

Glenwood Telephone Company Capital Project Funds (CPF) Broadband Network for Wheeler County

Detailed Design, Engineering, and Permitting Services

(OPTIONAL Construction Oversight, Project Management, Inspection)

Request for Proposal

RFP Project: Glenwood Telephone Company (GTC) Broadband Network for Wheeler County

Due Date: Complete proposals must be received no later than **5:00pm EST on April 28, 2023**.

Submission Address:

A complete proposal must be submitted electronically to engineeringrfp@gtconline.com . The same document must be delivered in print in a sealed envelope to

Glenwood Telephone Company
22 W Fourth Ave
Glenwood, GA 30428
ATTENTION: Wheeler County CPF Broadband Network

The printed copy shall have the Proposer's Name, Address and Telephone Number clearly written on the outside of the sealed envelope.

Proposer's Information

All questions must be fully answered. The Qualifications section does not count toward the Proposal 20-page limit. Copies of other documents may be attached, if clearly labeled. GTC may contact each reference provided, as well as any entity referenced in response to any question. The Proposer, by completing this questionnaire, acknowledges that GTC may follow up on any information concerning the Proposer.

The Proposer warrants that, to the best of its knowledge and belief, the responses contained herein are true, accurate and complete. The Proposer also acknowledges that Glenwood Telephone Company is relying on the truth and accuracy of the responses contained herein. If it is later discovered that any material information given in response to a question was provided by the Proposer is false, it shall constitute grounds for immediate termination or rescission by Glenwood Telephone Company of any subsequent agreement between GTC and the Proposer.

- Qualifications of Proposer.
 - Legal Name

- Permanent Main Office address
- Current President or CEO Name
 - # years in that position
- When organized
- Where incorporated
- How many years have you been engaged in delivering rural broadband service in Georgia?
- General character of the work performed by your company
- Financial Status
 - Have you ever failed to complete any work awarded to you? If so, where and why?
 - Have you ever defaulted on a contract? If so, where and why?
 - Attached financial statements for the past three (3) years
 - Has Proposer, or any of its parents or subsidiaries, ever had a bankruptcy petition filed in its name, voluntarily or involuntarily? If yes, please specify the date, circumstances, and resolution.
 - Has any majority shareholder ever had a bankruptcy petition filed in his/her name voluntarily or involuntarily? If yes, please specify the date, circumstances, and resolution.
 - Is the Proposer currently in default on any loan agreement or financing agreement with bank, financial institution, or other entity? If yes, please specify the details, circumstances, and prospects for a resolution.
- REFERENCES
 - Provide two (2) Client references
 - Name
 - Address
 - City and State
 - Contact
 - Phone
 - Name at least two major subcontractors, as applicable
 - Name
 - Address
 - City and State
 - Contact
 - Phone
 - List experience in projects of reasonably similar nature, scope and duration performed by Proposer in the last seven (7) years. Consider detailed design, engineering, permitting, and (optional construction oversight, project management, and inspection) of rural broadband networks similar to this project. Identify projects performed in Georgia.

- Background and experience of the principal members of your organization,

<u>Project</u>	<u>Location</u>	<u>Type of Work Delivered</u>	<u>Reference (Decision-maker)</u>	<u>Reference Phone #</u>

including the officers.

- List of Subcontractor(s): Firm Name and Description of Work
- Proposer and Subcontractors must comply with e-Verify. Complete accompanying e-Verify Affidavit(s)
- Proof of Insurance
- E-Verify. Contractor and Subcontractors must comply. See e-Verify forms at end of RFP.
- Proposal Submission. The submission of a Proposal will constitute an incontrovertible representation that Proposer has complied with every requirement of this RFP, that without exception, the Proposal is premised upon performing and furnishing the work.
- Laws. Proposer shall comply with Local, County, State and Federal laws applicable to the work. *See attached ARPA Capital Projects Funds Terms and Conditions.*
- Insurance. The Proposer shall not commence work under this contract until he has obtained the insurance required.

Glenwood Telephone Company will consider the qualification of the Proposer with respect to permanent place of business operations, adequate resources to do the work properly and expeditiously, suitable financial status to meet obligations incidental to the work and has appropriate technical experience. Glenwood Telephone Company may consider the qualifications and experience of Subcontractors, Suppliers and other persons and organizations proposed for the Work.

I. Project Description

A. Overview

Glenwood Telephone Company plans to build a 146.78 mile fiber-based 1Gbps/1Gbps Gigabit Passive Optical Network (GPON) broadband network with a minimum symmetrical 100Mbps/100Mbps Fiber-To-The-Premise (FTTP) access to all 608 unserved locations in rural Wheeler County. The Wheeler County Broadband network will be a game-changer for the County and its residents.

Glenwood Telephone Company has a rural broadband network in Wheeler County.

B. Definitions

1. Broadband or broadband service – with reference to this RFP, 1Gbps/1Gbps broadband network with a minimum symmetrical 100Mbps/100Mbps GPON Fiber-To-The-Premise (FTTP) access.
2. Unserved –the term “unserved” with respect to a household, means (a) the household lacks access to qualifying broadband service and (b) no broadband provider has been selected to receive or is otherwise receiving Federal or State funding subject to enforceable build out commitment to deploy qualifying broadband service where the household is located by a date certain. The State identified **608** unserved locations in rural Wheeler County and awarded Glenwood Telephone Company the **grant award to deliver broadband access services to ALL 608** unserved named locations. See *attached zip file for 608 locations*.

II. Eligibility Information

A. Eligibility

An experienced broadband engineering service firm is eligible to propose detailed design, engineering, permitting, and (optional construction oversight, project management, and inspection) services for the GTC / Wheeler County Broadband network. Preference is afforded to experienced broadband engineering service providers with at least 15 years of documented and demonstrated experience in delivering rural telecommunications and/or broadband design services in the Southeast Georgia.

B. Single Proposal

Glenwood Telephone Company will accept only one (1) proposal version provided from a broadband engineering service provider to Glenwood Telephone Company, identically in two formats: digitally via email and a printed package delivered to Glenwood Telephone Company address.

III. Proposal and Submission Information (one digital and one printed copy)

A. Address

Email address engineeringrfp@gtconline.com

Street address

Glenwood Telephone Company
22 W Fourth Ave
Glenwood, GA 30428

ATTENTION: Wheeler County Broadband Network

B. Project Content

1. Project Narrative

The project narrative is a word-processed document of not more than 20 pages responsive to the RFP requirements. Attachments do not count toward the 20 pages.

2. Project Network Design: Logical and Physical (system and network)

The project network design includes the logical system design and the physical network design. Include a description of the type of technology proposed. Describe how the network can scale over time for greater capability to meet future growth needs.

3. Project Permitting

Describe the process, timeline, and Company experience in designing, staking, and permitting required to accommodate 608 unserved locations in Wheeler County, passing by the greatest number of ineligible locations possible.

4. Project Milestones and Timeline

Describe the detailed design and engineering timeline for detailed design, engineering, staking, and permitting 608 unserved locations in Wheeler County. Confirm how long the detailed design work will begin after executed contract with Glenwood Telephone Company. Time and quality are of the essence.

5. Budget Narrative

1. Project Cost

Project costs need to specify: (1) Detailed design engineering (2) Staking & Permitting 3) Personnel / Consultants / Contract costs for modifications to preliminary design, (4) Other costs – describe, and (5) SUB-TOTAL PROJECT BUDGET.

OPTIONAL costs for (1) Construction oversight, (2) Project Management, (3) Inspection, and (4) SUB-TOTAL OPTIONAL PROJECT BUDGET.

2. Project Justification of Costs

Project justification of costs needs to describe each of the line items outlined in the Project Cost in detail.

3. Commitment to Meet In-Service Timeline

Project Milestones and Timeline need to outline the major deliverables. Explain how you commit to meeting the Timeline plan.

6. Capabilities and Competencies

1. Experience in designing and supporting rural broadband networks

Identify and name proven, active, sustained rural 1Gbps/1Gbps broadband networks designed with at least five (5) 100Mbps/100Mbps FTTH subscribers in GTC incumbent network and/or Wheeler County or other Georgia Counties. Identify (city, county, state).

2. Project Team – roles, responsibilities, capabilities

Identify the proposed project team, their roles, responsibilities, experience, and capabilities.

3. Resumes of Key Project Personnel

Provide resumes for at least 2 key project personnel.

4. Effectiveness Processes and Tools

Identify processes and tools used in the detailed design and permitting of the proposed GTC/Wheeler County network project.

OPTIONAL. Identify the processes and tools used in the construction oversight, project management, and inspection of the proposed GTC/Wheeler County network.

5. Broadband Experience with Glenwood Telephone Company

Describe your experience in providing support to GTC/Wheeler County for broadband network development.

Confirm your willingness to enter and sign a Contract Agreement for GTC/Wheeler County project within 15 days after proposal selection.

6. Financial Strength

Proposer will provide financial information demonstrating their capability to support this project.

7. Compliance

- 1.** As grantee of the CPF Grant, Glenwood Telephone Company is required to adhere to all federal laws and regulations, including but not limited to 2 C.F.R. Part 200, and all state laws and regulations, including but not limited to the Open Records Act, O.C.G.A. § 50-18-71. As a contractor or subcontractor of Glenwood Telephone Company, you shall be required to likewise comply with and adhere to all federal and state laws and statutes, including but not limited to the Clean Air Act, False Claims Act, Federal Water Pollution Act, and eligibility under SAM to provide services to Glenwood Telephone Company as grantee of this government grant.
 - a.** Please confirm your understanding and concurrence to comply as noted above.
 - b.** Please confirm your understanding and concurrence to retain records and supporting documentation for procurement and payments, including but not limited to time sheets, expenses, and purchases, etc.

C. Proposal Format

- 1. Font size.** Font should be at least 12 font size.
- 2. Line Spacing.** Single spaced. Space between paragraphs.
- 3. Page Layout.** Page size 8 ½" x 11". Portrait layout, unless landscape needed for spreadsheets, diagrams, charts.
- 4. Page Limit.** 20 pages single spaced.
- 5. Page Numbering.** Required
- 6. Typed Document.** Required
- 7. Signed Proposal.** Required

D. Evaluation Criteria	TOTAL 100
points	
1. Affordability of Detailed Design, Staking and Permitting	20
points	
2. Affordability of OPTIONAL Construction Oversight, PM, Inspection	5
points	
3. Experience with GTC's ILEC network	15
points	
4. Project Viability	30
points	
1. Organization Capability	
2. Quality of References	
5. Locality	25
points	
1. Local FTTP Rural Broadband Reference Sites	
2. Experience with similar network detailed design	
6. Project Readiness	5
points	
1. Timeliness to start project	
2. Project Timelines	
3. Project T's & C's	

II. Certification

I certify to Glenwood Telephone Company that the information and responses provided on this proposal are true, accurate and complete. Glenwood Telephone Company may contact any entity or reference listed in this questionnaire. Each entity or reference may make any information concerning the contractor available to Glenwood Telephone Company.

Dated _____ 2023 .

PROPOSER:

By: _____

Printed Name, Title

Sworn to and subscribed before me
 this _____ day of _____, 2023.

Notary Public

My Commission expires:

E-VERIFY

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 202__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 202__.

NOTARY PUBLIC

My Commission Expires:

SUBCONTRACTOR E-VERIFY (as applicable)

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the performance of services under a contract with (name of contractor) on behalf of Glenwood Telephone Company has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, __, 202__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____,202__.

NOTARY PUBLIC

My Commission Expires:
